

	Abbotsford Police Department Policy	
	Administration	Information Management
	I.F.055	Use of Police Databases

POLICY

- (1) Employees will only access and/or use information from Police Databases for law enforcement and investigative purposes, or as otherwise required to fulfil a bona fide job requirement.
- (2) Employees will take all reasonable steps to maintain the security and integrity of all Police Databases and prevent the unauthorized access and use of any information contained therein.
- (3) Employees are governed by the policies related to the use and access of each Police Database, including but not limited to CPIC Policy and PRIME-BC Policy. All employees are required to sign an AbbyPD Acceptable Use Agreement under which the employee agrees to abide by the governing policies of all databases to which they have access.
- (4) Any identified unauthorized access to Police Databases will be investigated by the relevant section or branch of the AbbyPD, with every reasonable step taken to prevent further unauthorized access and/or database breaches.

Paragraphs (1) through (4) constitute Policy approved by the Police Board on June 28, 2023.